



The Virtual Assistant Handbook: Insider Secrets for Starting and Running Your Own Profitable VA Business (Paperback)

By Nadine Hill

Rethink Press, United Kingdom, 2009. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****.WANTED: well organised, computer savvy home-workers to help busy professionals and entrepreneurs get more done. Work where you want, when you want and set your own salary as a successful Virtual Assistant. If you have excellent organisational skills, want the freedom to work from home and are passionate about doing a great job then a career as a Virtual Assistant could be for you! Professional VA, Nadine Hill, shares all her tricks-of-the-trade to help budding and working VAs to become more in-demand with the right clients and more in-control of their success. Inside you will learn: * Tricks for being in-demand even if you know nothing about marketing * How to find your niche to stand out from the competition * Hard-won time-management tactics for staying sane and productive * A simple technique for setting your fees to be profitable and competitive * Where to go for further information including business development, networking and financial advice * The 9 most common mistakes new VAs make and how to avoid them * 6 candid case studies with top tips from successful working VAs...



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